VISITOR MANAGEMENT

PHOTOGUEST

PhotoGuest is a modular and application for the structured management of accreditation processes from desk reception.

The potential of native integration with access control services and credentials production services, naturally positioning **PhotoGuest** as an ideal system for the corporate and enterprise companies.
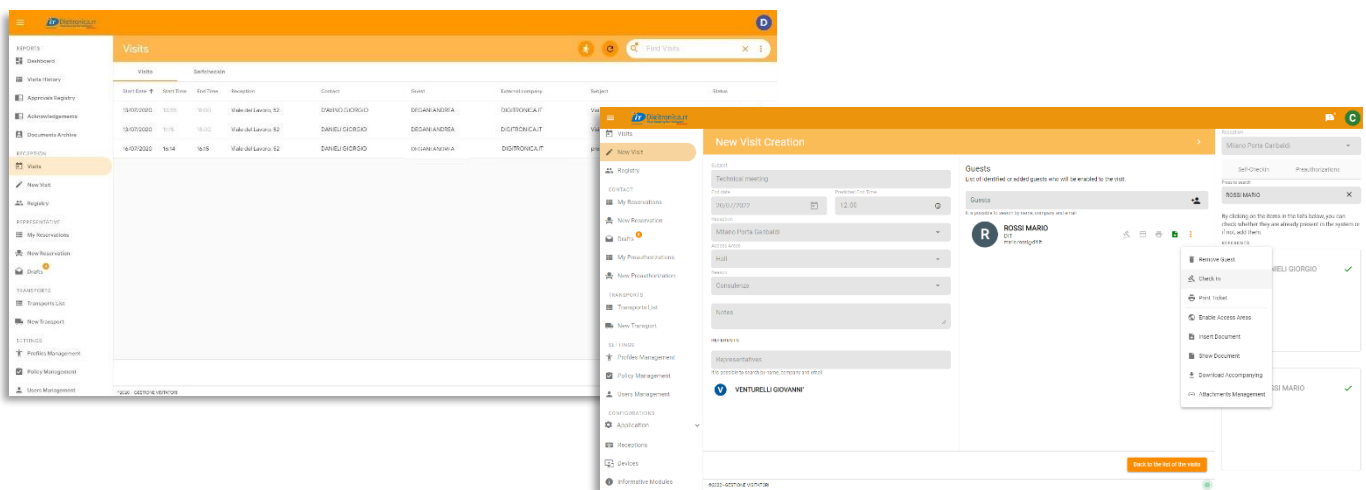
PhotoGuest consists of the following modules:

- **Visitor Management**, the Reception creates and manages the visits;

- **Reservation of Visits**, the employee creates and manages his visits;

- **Virtual Reception**, the visitor self-accredits himself, filling in his data through multimedia devices.

Key Concepts

- Solution for the automated management of the accreditation processes of visitors who present themselves at the reception desk and wish to interact with an employee.

- Application Compliance by Design.

- The system allows registration of the visitor transit associated with the visited employee, creating a visit history.

- It allows the management of a visitor archive, eliminating unnecessary registrations for regular visitors, allowing the registration of occasional visitors to meet the IT security need.

- Used to manage companies with a single reception or organized in multi-reception and multi-site, with real-time monitoring of the visitor.

Features & Benefits

- Integration with the **MultiAccess** access control and the **PhotoBase** credentials production solution for printing and real-time encoding of badges to be delivered to visitors.

- Acquisition of personal data and automation via internet/intranet of the authorization workflow.

- Data recording logging of events related to transit and data relating to visits with structured reporting.

- Support of multiple technologies for the issue of **access credentials** such as: temporary badges, PIN, mobile credentials.

- Complete experience of self check-in/out with integration of totem/tablet.

- Simplification of the accreditation and authorization process.

- Reduction of overall service costs through automation.

- Subscription and viewing of **Information Modules** personalized and configurable by the Customer.

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Identity Management
Centralized corporate repository of personal data

Badge Production
Creation, encoding and production of badges

Access Control
Standard and remote access control

Visitor Management & Virtual Reception
Structured management of accreditation processes

Centralized Supervision of Security Systems
Centralized supervision platform

Video Surveillance
Video surveillance & video analysis solutions

Centralized Supervision of Alarm Systems
Centralized supervision platform

Customized Projects
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VISITS RESERVATION

PHOTOGUEST

Visits Reservation is a module of the **PhotoGuest** software application for the management of visits reservations by employees or persons authorized to receive visits.

In order to facilitate reception operations and streamline accreditation procedures, **Visits Reservation** module allows each authorized employee to enter reservations for scheduled visits.

Each employee can also consult, suspend and delete their reservations and consult the history of visit.
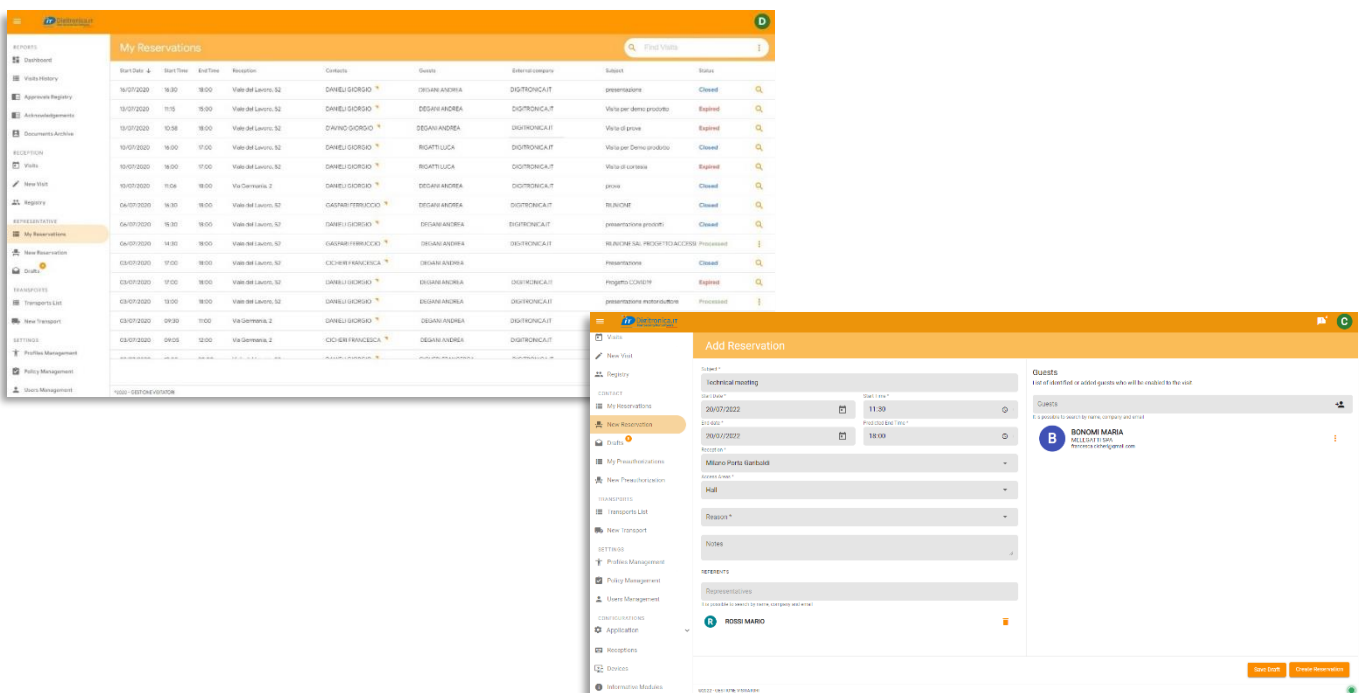
A reservation made is immediately available for its management by the "**PhotoGuest Visitor Management**" procedure in use at the reception.

Key Concepts

- Web Interface.

- Management of visit reservations through an intranet web application module for employees and collaborators.

- Notification of reservations by e-mail or SMS.

Features & Benefits

- Enter reservation of visits in order to accelerate the accreditation procedure for visitors and streamline the reception procedures.

- Integration to Outlook Exchange calendars.

- Advanced knowledge of the generality of the visitor and the motivation for the visit.

- Overview of the history of visits by each employee with query by period, company, visitor and fellow participants.

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VIRTUAL RECEPTION

PHOTOGUEST

Virtual Reception is a **PhotoGuest** module for the centralization and automation of reservation, reception and access to company sites by visitors.

Following a reservation, the integration with Totem/Tablet allows the self check-in of the visitor and the issue and automatic management of the access credentials.

Key Concepts

- It allows to carry out numerous operations relating to visitor management and access control by replacing the classic accreditation vision at the desk.

- It checks and saves company accesses.

- The management of the release of access credentials can be done through badges in different technologies, PIN or mobile credentials, thanks to the use of QR code or PIN code.

- Through an intuitive interface, it guarantees the printing of an "on demand" badge autonomously by the visitor.

- Easy to use both by the client and by the visitor.

- The arrival of the visitor is notified via e-mail or text message to the persons involved.

Features & Benefits

- Management of visit reservations through an intranet web application module for employees and collaborators.

- It allows visitors to "freely" enter and exit in the company's building in maximum security.

- Notification of reservations by e-mail or SMS.

- Advanced knowledge of the generality of the visitor and the motivation for the visit.

- Increasing of the service perimeter through extension to sites not physically supervised.

- Integration to Outlook Exchange calendars.

- Greater efficiency of the accreditation and authorization process.

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Address
Verona - Viale del Lavoro, 52 - 37135

Phone: +39 045 501901
Fax: +39 045 502258

E-mail: info@digitronica.it
Website: www.digitronica.it